



S. Sahoo & Co.

Chartered Accountants

Auditors' Report

To the Members of
People For Action
Grace House Kedar Lane, Old Town, Bhubaneswar-751002

Report on the Financial Statements

We have audited the accompanying financial statements of People For Action (PAN: AAAAP4065F), which comprises the Balance Sheet as at 31st March 2020, Income & Expenditure Account, Receipt and Payment Account for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position, financial performance of the Organization in accordance with the accounting principles generally accepted in India. This responsibility also includes the maintenance of adequate accounting records in accordance with the provision of the laws for the time being in force, for safeguarding of the assets of the organization and for preventing and detecting the frauds and other irregularities; selection and application of appropriate accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of internal controls, that were operating electively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We have taken into account the provisions of the laws for the time being in force, the accounting and auditing standards and matters which are required to be included in the audit report.

We conducted our audit in accordance with the Standards on Auditing prescribed by the ICAI. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material mis-statement.



An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal financial control relevant to the organization's preparation of the financial statements that give true and fair view in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by organization's management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the financial statements.

Opinion

In our opinion and to the best of our information and according to the explanations given to us, the aforesaid financial statements, give the information required by the applicable laws in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India;

- a) In the case of the Balance Sheet, of the state of affairs of the **People For Action** as at March 31st, 2020;
- b) In the case of Income & Expenditure Accounts, result of operation for the year ended on that date;

For: S. Sahoo & Co
Chartered Accountants
FRN NO.: 0322952E



S. Sahoo
CA. Subhajit Sahoo, FCA, LLB
Partner
M. M. No: -057426
(UDIN: 20057426AAAASS8216)

Date: 21-09-2020
Place: New Delhi

BALANCE SHEET AS AT 31st MARCH 2020

Particulars	SCHEDULE	F.Y. 2019-20	F.Y. 2018-19
SOURCES OF FUND			
I.FUND BALANCES:			
a. General Fund	[01]	4,62,310	18,374
b. Assets Fund	[02]	7,87,775	2,42,976
c. Project Fund	[03]	2,14,11,263	26,66,602
II.LOAN FUNDS:			
a. Secured Loans		-	-
b. Unsecured Loans		-	-
TOTAL	[I + II]	2,26,61,348	29,27,951
APPLICATION OF FUND			
I.FIXED ASSETS			
Gross Block	[04]	9,40,135	2,86,064
Less: Accumulated Depreciation		1,42,106	31,610
Net Block		<u>7,98,030</u>	<u>2,54,455</u>
II. INVESTMENT			
III.CURRENT ASSETS, LOANS & ADVANCES:			
a. Loans & Advances	[05]	7,10,354	3,96,000
b. Cash & Bank Balance	[06]	2,29,59,632	22,77,497
	A	<u>2,36,69,986</u>	<u>26,73,497</u>
Less: CURRENT LIABILITIES & PROVISIONS:			
a. Current Liabilities	[07]	18,06,668	-
b. Unspent Grant Balance		-	-
	B	<u>18,06,668</u>	<u>-</u>
NET CURRENT ASSETS	[A - B]	<u>2,18,63,318</u>	<u>26,73,497</u>
TOTAL	[I+II+III]	2,26,61,348	29,27,951
Significant Accounting Policies and Notes to Accounts	[08]	-	-

The schedules referred to above form an integral part of the Balance Sheet.

For & on Behalf of:
S. Sahoo & Co.
Chartered Accountants

[CA Subhjit Sahoo,FCA,LLb]
Partner
MM No. 057426
Firm No. 322952E



For & on Behalf of:
People for Action

Pankaj Vinayak Sharma
Secretary

Tanushree Narain
Treasurer

Place: New Delhi
Date:

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2020

Particulars	SCHEDULE	F.Y. 2019-20	F.Y. 2018-19
I. INCOME			
Grant In Aid		5,83,50,668	1,22,44,029
Donations		57,146	-
Interest Income		4,45,325	58,519
Membership Fee		3,500	3,000
TOTAL		5,88,56,639	1,23,05,548
II. EXPENDITURE			
Programme Expenses- Transform School Programmes			
Teacher Professional Development- Transform Teaching		34,21,089	3,42,994
Secondary School Readiness Programme-Transform Learning		43,05,137	10,92,145
School Management and Governance- Transform School Management		7,08,103	1,98,380
Salary and Staff Cost (Programme)		97,94,301	28,14,513
Other Programme Cost		34,93,795	23,97,696
Sub Total Programme Expenses		2,17,22,425	68,45,728
Administrative Expenses			
Salary and Staff Cost (Administration)		1,04,48,509	13,27,586
Operations Cost		50,83,491	8,53,002
Staff Communication		1,98,054	55,403
Travel		15,56,602	5,47,333
Sub Total Administrative Expenses		1,72,86,656	27,83,324
Bank Charges		266	-
Governing Body Meeting Expenses		3,400	3,215
Non Recurring Expenses		6,54,071	-
Depreciation		1,10,496	31,610
Less: Transferred to Assets Fund		1,09,272	30,235
		1,224	1,375
TOTAL		3,96,68,041	96,33,641
III. EXCESS OF INCOME OVER EXPENDITURE	[I - II]	1,91,88,598	26,71,907
LESS: TRANSFERRED TO PROJECT FUND		1,87,44,662	26,66,602
LESS: TRANSFERRED TO GENERAL FUND		4,43,936	5,305

Significant Accounting Policies and Notes to Accounts

[08]

The schedules referred to above form an integral part of the Income & Expenditure A/c.

For & on Behalf of:
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Chartered Accountants

[CA Subhjit Sahoo, FCA, LLb]
Partner
MM No. 057426
Firm No. 322952E



For & on Behalf of:
People for Action

Pankaj Vinayak Sharma
Pankaj Vinayak Sharma
Secretary

Tanushree Narain
Tanushree Narain Sharma
Treasurer

Place: New Delhi

Date:

RECEIPTS & PAYMENT ACCOUNT FOR THE YEAR ENDED 31st MARCH 2019

	SCHEDULE	F.Y. 2018-19
RECEIPTS		
Opening Balance :		
Cash in Hand	22,240	215
Cash at Bank	22,55,257	-
Grant In Aid	5,83,50,668	1,22,44,029
Donations	57,146	
Bank Interest	4,45,325	58,519
Membership Fee	3,500	3,000
Change in Current Liabilities	18,06,668	
TOTAL Rs.	6,29,40,803	1,23,05,763
PAYMENT		
Programme Expenses- Transform School Programmes		
Teacher Professional Development- Transform Teaching	34,21,089	3,42,994
Secondary School Readiness Programme-Transform Learning	43,05,137	10,92,145
School Management and Governance- Transform School Management	7,08,103	1,98,380
Salary and Staff Cost (Programme)	97,94,301	28,14,513
Other Programme Cost	34,93,795	23,97,696
<i>Sub Total Programme Expenses</i>	<u>2,17,22,425</u>	<u>68,45,728</u>
Administrative Expenses		
Salary and Staff Cost (Administration)	1,04,48,509	13,27,586
Operations Cost	50,83,491	8,53,002
Staff Communication	1,98,054	55,403
Travel	15,56,602	5,47,333
<i>Sub Total Administrative Expenses</i>	<u>1,72,86,656</u>	<u>27,83,324</u>
Bank Charges	266	-
Governing Body Meeting Expenses	3,400	3,215
Non Recurring Expenses	6,54,071	-
Loan and Advances		
Security Deposit	2,00,000	3,96,000
Advance to Vendors	1,14,354	-
Closing Balance		
Cash in Hand	4,664	22,240
Cash at Bank	2,29,54,968	22,55,257
TOTAL Rs.	6,29,40,803	1,23,05,763

Significant Accounting Policies and Notes to Accounts [08]

The schedules referred to above form an integral part of the Receipts & Payment A/c.

For & on Behalf of:
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[CA Subhjit Sahoo,FCA,LLb]
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People for Action

Pankaj Vinayak Sharma
Secretary

Tanushree Narain
Treasurer

Place: New Delhi
Date:

Schedules Forming Part of Financial Statement

	F.Y. 2019-20	F.Y. 2018-19
SCHEDULE [01] : GENERAL FUND		
FCRA SECTION		
Reserve and Surplus		
Opening Balance	6,895	-
Add: Excess of Income Over Expenditure	3,88,769	6,895
SUB TOTAL	3,95,664	6,895
INDIAN SECTION		
Reserve and Surplus		
Opening Balance	11,479	13,068
Add: Transfer from Reserve and Surplus	55,167 -	1,590
SUB TOTAL	66,646	11,479
TOTAL	4,62,310	18,374
SCHEDULE [02] : ASSETS FUND		
Opening Balance	2,42,976	2,73,211
Add: Addition during the year	6,54,071	-
Less: Depreciation for the year	1,09,272	30,235
TOTAL	7,87,775	2,42,976
SCHEDULE [03] : PROJECT FUND		
FCRA SECTION		
Opening Balance	26,66,602	-
Add: Addition during the year	55,41,736	26,66,602
	82,08,338	26,66,602
INDIAN SECTION		
Opening Balance	-	-
Add: Addition during the year	1,32,02,926	-
	1,32,02,926	-
TOTAL	2,14,11,263	26,66,602



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SCHEDULE [05] : LOANS & ADVANCES

Rent Security Deposit-Gurgaon	3,96,000.00	3,96,000.00
Rent Security Deposit-Navjeevan Vihar	2,00,000.00	-
Advance with Vendors	1,14,354.00	-
TOTAL	7,10,354.00	3,96,000.00

SCHEDULE [06] : CASH & BANK BALANCE

FCRA SECTION

Cash in Hand	4,464.00	22,240.00
Cash at Bank	96,95,851	22,55,257
	97,00,315	22,77,497

INDIAN SECTION

Cash in Hand	200	-
Cash at Bank	1,32,59,116	-
	1,32,59,316	-

TOTAL	2,29,59,631.65	22,77,496.50
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SCHEDULE [07] : CURRENT LIABILITIES

TDS Payable	5,15,679.00	
Other Current Liabilities	12,90,989.00	
TOTAL	18,06,668.00	-



Parvinder Arora

Amishree Vasish

People for Action
Registered Address: Grace House kedarlane, Old Town, Bhubaneshwar-751002

SIGNIFICANT ACCOUNTING POLICIES AND NOTES FORMING PART OF ACCOUNTS FOR
THE YEAR ENDED
ON 31ST MARCH 2020.

A. SIGNIFICANT ACCOUNTING POLICIES

1. **Basis of Accounting:** The accounts are prepared on historical accrual basis as a 'going concern'. Income and Expenses are accounted for on accrual basis following generally accepted accounting principles and practices and Accounting Standards issued by the Institute of Chartered Accountants of India for NGOs, wherever applicable, except where otherwise stated.
2. **Fixed Assets:** Assets are stated at cost of acquisition including taxes, duties and other incidental expenses relating to acquisition and installation.
 - a) Fixed Assets are shown at cost less accumulated depreciation in the Balance Sheet
 - b) During the year organization have received some assets as donation from another organization and same has been recorded as written down value in the hand of the donor, in accordance of the relevant provision of the income tax act. Corresponding amount have been credited to assets fund.
 - c) No revaluation of fixed assets was made during the year.
3. **Project Fund:** Project fund represent the amount of excess grant received over and above expenditure against the same grant amount and will be used to incurred expenditure for the purposed for which it was sanctioned by the funder.
4. **Depreciation:** Depreciation on depreciable assets is charged on written down value method as per the rates and manner prescribed under Appendix 1 to the Income Tax Rule 1962.

<u>Item</u>	<u>Rate of Depreciation</u>
Furniture & Fixture	10%
Office and Other Equipment	15%
Computer	40%

As the total value of the Assets acquired out of the Grant fund is charged to revenue during the year of purchase, depreciation on such assets is adjusted against the Assets Fund for disclosure purpose in the Balance Sheet.

5. **Revenue Recognition:** Restricted project grants were recognized as income based on receipt basis being cash basis of accounting
6. **Bank Interest:** Interest earned on savings bank as well as on the amount held under Fixed Deposit is reflected under the Income & Expenditure Account without allocating such interest derived on unutilized donor funds.
7. **Expenditure:** Expenses are recorded on cash basis in the Income & Expenditure Account as well as in the Receipts & Payment Account.

8. **Employee Benefits:** Organization is not registered under social security laws however during the year organization has spent a sum of Rs. 583,046/- for the benefit of staff in the nature of "Group Health Insurance" and "Group Personal Accidental Insurance".
9. A sum of Rs 72,98,236/- was paid as salaries to two of the professionals against services provided by them during the year those also happens to be board members, the said amount was included under the administrative expenses as per the rule 5 of the FCRR 2011 and disclosed in the Form 10B of the Income Tax.

B. NOTES TO ACCOUNTS

1. Income and expenses incurred out of Foreign Grants are generally disclosed as per the requirements of the Rule 5 of Foreign Contribution Regulation Rule 2011.
2. Pending Legal Case/Contingent Liabilities: It was informed to us by the management that there are no legal cases pending or initiated during the year either by any individual or organization against People for Action.
3. The Organization is registered under:
- a) Society Registration Act vide Registration No 21476/52 dated 13-09-2002.
 - b) Under section 12A of the Income Tax Act, 1961 vide registration No.47/2005-06 dated 24.02.2006 The organization has submitted the Income Tax Return for the year 2018-19 before the due date.
 - c) FCRA vide registration no. – 104830219 dated 05/08/2016 with The Ministry of Home Affairs to receive foreign contribution. The organization has submitted the FCRA Return for the year 2018-19 before the due date.
 - d) PAN of the Organization is AAAAP4065F.
 - e) TAN of the organization is BBNP03059A.

For & On behalf of:
S. SAHOO & CO.
Chartered Accountants

For:
PEOPLE FOR ACTION








[CA Subhajit Sahoo FCA, LLB]
Partner
MM No: 057426
FRN: 322952E

Place: New Delhi
Date: